Jo Nana's Fabric & Sewing

Quilt Drop-Off Intake
2351 N. Lewis Road, Wasilla, AK
907-232-6636 · jonanasfabric@gmail.com
By appointment only for pick up & drop off

LONG ARM QUILTING INTAKE

Please complete one form per quilt. We will confirm the quote after we measure your quilt at drop-off.

CUSTOMER

NAME

PHONE

EMAIL

MAILING ADDRESS (OPTIONAL)

DATES

DROP-OFF DATE

REQUESTED READY DATE

AGREED PICKUP DATE

QUILT TOP & BACKING

QUILT DESCRIPTION / NAME

TOP WIDTH (MEASURED)

TOP LENGTH (MEASURED)

SQUARE INCHES

BACKING SIZE (NEEDS 4–6" EXTRA ON EACH SIDE) *8–12" larger in both width and length than the top*

BACKING SUPPLIED BY

☐ Customer ☐ Shop / purchase

DIRECTIONAL?

☐ Top marked ☐ Back marked

BATTING

SOURCE

☐ Customer supplied
☐ Purchase from shop

TYPE / BRAND / LOFT

BATTING SIZE (IF SUPPLIED, 4–6" EXTRA EACH SIDE)

QUILTING STYLE, THREAD & BINDING

QUILTING STYLE

☐ E2E basic / light ☐ E2E standard ☐ Semi-custom
☐ Custom

PATTERN / DESIGN (1ST & 2ND CHOICE)

THREAD COLOR PREFERENCE

THREAD TYPE

☐ Solid (included) ☐ Variegated

BINDING

☐ None ☐ Machine, both sides
☐ Machine, front only ☐ Hand-finished

BINDING FABRIC SUPPLIED?

☐ Yes, by customer ☐ Purchase from shop ☐ N/A

SPECIAL INSTRUCTIONS

CONDITION NOTES (SHOP USE)

CONDITION OF TOP, BACKING, AND BATTING AT DROP-OFF

☐ Pressed / ready ☐ Needs pressing ☐ Loose threads
☐ Open seams / repairs ☐ Wavy borders ☐ Backing short
☐ Other (note below)

CONDITION NOTES

PRICE ESTIMATE & DEPOSIT

QUILTING ESTIMATE

BATTING / BINDING / PREP

TOTAL ESTIMATE

RUSH? +$35 IF AVAILABLE

☐ No ☐ Yes

DEPOSIT PAID

PAYMENT METHOD

☐ Cash ☐ Check ☐ Card ☐ Other

BALANCE DUE AT PICKUP

INTAKE COMPLETED BY

This is an estimate only. The final charge is confirmed after the quilt is measured and may change if additional prep, repairs, or a different pattern is needed. Any applicable local tax is added at pickup.

CUSTOMER ACKNOWLEDGMENT

1. I am dropping off the quilt top, backing, and batting (if supplied) as separate, unbasted pieces. Backing and supplied batting should be 4–6 inches larger than the top on each side; extra piecing or prep may be billed at the quoted rates.
2. The price above is an estimate. The final amount is confirmed after the quilt is measured at drop-off and may change if additional work is needed.
3. A deposit is due at drop-off and the balance is due at pickup. Standard turnaround is typically 2–3 weeks and may vary with the queue and the work requested.
4. Jo Nana's will take reasonable care of items left with us, but is not responsible for pre-existing flaws, color bleeding, shrinkage, or issues from incomplete seams, wavy borders, or insufficient backing or batting. I authorize Jo Nana's to quilt this project as described, including reasonable pattern or thread adjustments.

SIGNATURE

CUSTOMER SIGNATURE

DATE